

**Diocese of Houma-Thibodaux  
Catholic School Teacher Application for Employment**

Date of Application:

Date Available for Position:

**PERSONAL HISTORY**

Phone No.:

(Last Name)

(First)

(Middle or Maiden)

Cell Phone No.:

Address:

How long do you plan to teach?

E-mail Address:

**EDUCATIONAL BACKGROUND**

Level	Institution Name	City and State	Years Attended		Date of Graduation	Fields of Study		Total Number of Credits Earned	Kind of Degree
			From	To		Major	Minor		
High School									
College									
College									
Graduate School									

**APPLICATION BEING MADE FOR**

List grades in order of preference (if elementary): 1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

List subjects in order of preference (if secondary): 1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Specify: \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Substitute

Special Qualifications:

No. of years teaching experience: \_\_\_\_\_ Total \_\_\_\_\_ Catholic \_\_\_\_\_ Public \_\_\_\_\_ Other

Present Annual Salary:

Expected Annual Salary:

**TEACHING CERTIFICATES**

Certificates You Hold		Date Issued	Date of Expiration	Certificate Number	Subjects and Grades for which you are certified
State	Type				

(Begin with current or most recent position) **WORK EXPERIENCE**

EMPLOYER		Grade and Subjects (If Teaching) Occupation (If Not Teaching)	Years	
School or Firm	Address, City, State, Zip Code		From	To

(Please list only persons you know WELL) **REFERENCES**

Full Name of Reference	Address, City, State, Zip Code	Phone	Position
Pastor:			
Present Employer:			
Previous Employer:			
Other, Excluding Relative:			

I hereby authorize the diocesan Office of Catholic Schools to verify all work experience and to correspond with references listed above and former employers.

Please return: 1. Application  
2. Official copy of college transcripts  
3. Copy of Teaching Certificate

\_\_\_\_\_  
Signature of Applicant

**ALL THREE ITEMS ARE REQUIRED TO ACTIVATE FILE**

**NOTE:** Applications are kept on file for **two** years.

Forward to: Catholic Schools Office  
Diocese of Houma-Thibodaux  
P.O. Box 505  
Schriever, LA 70395